

CHILDREN'S



RESOURCE & REFERRAL

OF SANTA BARBARA COUNTY

The mission of Children's Resource & Referral of Santa Barbara County is to help develop strong and healthy families throughout Santa Barbara County by providing education, care, and resource systems to young children, their Participants, and caregivers.

www.sbfcc.org

CHILDREN'S RESOURCE & REFERRAL ALTERNATIVE PAYMENT PROGRAM APPLICATION PROCESS

CalWORKs CHILD CARE SERVICES STAGE 2

The CalWORKs Stage 2 Program Provides child care services to families who the Department of Social Services have determined are in a stable "approved work activity" and are transitioning off of cash aid. Families must meet eligibility, income and need requirements. Participants must live and or work in Santa Barbara County. Participants must provide evidence of street or post office address.

Participants must have received cash-aid assistance within the last 24 months and must be referred by the Department of Social Services to qualify for CalWORKs Stage 2 child care. Families who have received a Diversion Payment from the Department of Social services may also be eligible.

CalWORKs CHILD CARE SERVICES STAGE 3

The CalWORKs Stage 3 Program provides child care services to families whose 24 month clock has ended in Stage 2. Participants must be participating in a CalWORKs "approved work activity" to qualify for Stage 3 services. Families must meet eligibility, income and need requirements. Participants must live and/or work in Santa Barbara County. Participants must provide evidence of street or post office address and income verification. Families must be enrolled in the Stage 2 Program in order to move to the Stage 3.

CALIFORNIA ALTERNATIVE PAYMENT PROGRAM (CAPP)

The Alternative Payment Program is a subsidized child care Program that serves low-income families who are employed, seeking employment, participating in a job training or education program. Children who are "subjected to" or "at risk of" abuse, neglect, or exploitation may also be eligible with a referral from a legally qualified professional from a medical or social services agency, or an emergency shelter. Participants who are incapacitated and families that are homeless may also be eligible. Child Protective Services and "At Risk" families shall be served first.

ELIGIBILITY AND NEED REQUIREMENTS:

This program requires that families meet income and need requirements. Participants must live and/or work in Santa Barbara County and have a street address/or Post office address. Participants must submit verification of income for eligibility. Participants participating in an educational or job training program are required to supply verification of education and training schedules for eligibility.

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CalWORKs Stage 2 Child Care Services Application Process

1. The first step to the application process is to confirm the last day the applicant received Cash Aid. This is done by completing an Outreach Referral Form. Once completed Children's Resource & Referral submits the Outreach Referral to the DSS. It can take up to 2 weeks to receive a response.
2. Families should begin to interview perspective child care providers. If the applicant is determined to be **eligible to apply** for the CalWORKs Stage 2 Child Care a provider will need to be selected prior to the Participant Enrollment Orientation.
3. In the event the Outreach Referral is returned denied (timed out) applicants are encouraged to complete an E-List Application to be placed on our waiting list for our CAPP Program.
4. In the event the Outreach Referral is approved a CalWORKs Stage 2 Child Care Application Packet will be provided. There are several documents and forms CRR must collect from each applicant. Once these documents are collected a Case Worker reviews the application and determines the family's need and income eligibility.
5. Once the applicant is determined to be eligible to enroll a Case Worker will contact the applicant and schedule a Participant Enrollment Orientation. This appointment generally takes about an hour. Children's Resource & Referral will not be responsible for payment of child care services provided prior to the Participant Enrollment Orientation. Once all documents are signed by the Case Worker and Participant the family is approved for service and child care services can begin.

Note: Child care services provided prior to the completion of step 5 are not eligible for reimbursement from Children's Resource & Referral.

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Outreach Referral Questionnaire

Date:		County ID#:	
Parent/Guardian Name: A		Date of Birth:	
Parent/Guardian Name: B		Date of Birth:	
Email Address:		Last Month of Cash Aid:	
Phone Number:		Cell #:	
Address:		City	Zip

All Children Living in the Home:

Name:	Date of Birth:	School District:	School Name:

Need:

Parent A:	<input type="checkbox"/> Working <input type="checkbox"/> Seeking Employment <input type="checkbox"/> School/Training <input type="checkbox"/> Incapacitated
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Parent B:	<input type="checkbox"/> Working <input type="checkbox"/> Seeking Employment <input type="checkbox"/> School/Training <input type="checkbox"/> Incapacitated
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